



March 5, 2013

City Council Committee Report

TO: Mayor and Council

FR: Bruce Graham

RE: Policy Statement Signing

Recommendation:

That Mayor and Council review, approve, and sign accordingly the attached documents:
The City of Kenora Occupational Health and Safety Policy Statement;
The City of Kenora Workplace Harassment Policy;
The City of Kenora Workplace Violence Prevention Policy; and,
The Drinking Water Quality Management System Commitment and Endorsement Page.

Background:

There is a legal requirement to review the three policy documents (Health and Safety, Harassment, and Violence Prevention) at least annually. By having council review and sign these statements once each year the City is complying with this legislative requirement. Review and signing of the DWQMS Commitment and Endorsement Page is not a legislated requirement but we are in the process of updating our Operational Plan so it is important that council indicates their continued commitment to the program. Additionally there has been a change in the QMS Representative for the Water Treatment Plant and that needs to be reflected on the page.

Budget:

N/A

Communication Plan/Notice By-law Requirements:

Signed documents will be returned to Bruce Graham for appropriate duplication and distribution.